

# Utah.gov Cancellation Request Form

Please mail or fax form to:



30 E Broadway, Ste 300  
Salt Lake City, UT 84111  
FAX: 1-877-823-3586

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**Account Information**    Organization Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Contact / Admin Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Ext: \_\_\_\_\_ Fax: \_\_\_\_\_

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**Reason for Cancellation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

**Cancellation policy:**

**New Subscribers:** If you cancel within 30 days of your initial service start date, there will be a non-refundable fee of \$15 (of the \$60 annual startup fee). After 30 days, you will be responsible for the entire \$60 fee.

**Existing Subscribers:** If you decide to cancel your registration, you will have 30 days from the annual renewal date to do so, or you will be responsible for the \$60 fee.

**Usage fees are non-refundable.**

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Upon receipt, your account information will be updated within 3 business days.  
Please contact Utah.gov if you have any questions  
30 E Broadway, St 300  
Salt Lake City, UT 84111  
(801) 983-0275 or (877) 9UT-EGOV